

Lighting Restore

*** Note: all storage in the spine is in the cage and items should be returned properly to its labeled place (see ACPA production person to open cage).**

- 1) All memory is cleared from the light board and rep disk is reloaded and checked. Rep plot disk should be put back in cabinet.
- 2) Video Monitors and power regulator are struck from the stage and restored in the booth. Center Staff will restore lighting console to booth.
- 3) Fixtures from other theatres are returned to their correct venue and placed on racks according to labels.
- 4) 60 Amp boxes are returned to storage in amp room.
- 5) The following equipment is returned to its proper storage area.
 - A) Lighting Instruments hung on racks according to the labels.
 - B) Multi cables neatly coiled on rails and grids.
 - C) Color and templates are returned to storage area (Lamp Storage).
 - D) Running lights are returned to storage area in lamp cabinet in amp room.
 - E) Gel frames, AC cords, barn doors and top hats are returned to cage storage in spine.
- 6) Lighting fixtures hung for table lighting and/or as running lights are removed and returned to amp room cabinet bottom shelf.
- 7) Broken units, cables and accessories are tagged with description of problem and theatre and handed over to the ACPA production person on duty.
- 8) Drop lines are neatly coiled and tied to rail.
- 9) All 6K-breaker distribution boxes used in the catwalks are placed back in storage area in the follow spot booth.
- 10) Stage Electrics are restored and focused to rep plot and unused pigtails are tied in loose half hitch and draped over raceway.
- 11) Drop boxes are disconnected and put away in amp room.
- 12) Instrument racks are neatly stored against the up stage wall.
- 13) Work lights consist of two scoops on each 1st, 2nd and 3rd electric, plugged into non-dims and functioning as work lights. Hang scoops on bottom pipe.

FRONT OF HOUSE

- 1) Color is removed and returned to Lamp storage.
- 2) Cable is properly dressed and not all over the catwalk floor or dangling from electrics.
- 3) Cable, twofers and other accessories are removed and put back in cage.
- 4) Instruments all have safeties attached.
- 5) Any additional instruments added are struck and returned to their proper storage area.
- 8) See FOH inventory for exact inventory and proper storage location for theatre.
- 9) Rep plot restored and all unused instruments are unpatched and hung on far stage left and right pipe.
- 10) Box booms are struck except proscenium box booms. 3 – ETC 26 degree, 3 - ETC 36 degree, 3 – Colortran 20 degree.

MISC. LIGHTING

- 1) Restore c-clamps tightly to strip lights and put in storage area in lower rehearsal.

FOLLOWSPOT BOOTH

- 1) Dimmer controlled lights are turned off.
- 2) All trash removed and brought down and put in stage trashcans.
- 3) Two headsets and belt packs are placed on clear-com hangers with cables neatly coiled.
- 4) Follow spot time log is filled in.

The client is financially responsible for ACPA equipment that is damaged or lost.