

### **Sydney Laurence Theatre – Lighting Restore**

*\* Note: all storage in the spine is in the cage and items should be returned properly to its labeled place (see ACPA production person to open cage).*

- 1) All memory is cleared from the light board and rep disc is reloaded and checked. Rep plot Disk should be put away in cabinet.
  
- 2) Video Monitors and power regulator are struck from the stage and restored in the booth. Center Staff will restore lighting console to booth.
  
- 3) Fixtures from other theatres are returned to their correct venue and placed on racks according to labels.
  
- 4) 60 Amp boxes are returned to storage in amp room.
  
- 5) Drop lines are neatly coiled and tied to the rail.
  
- 6) The following equipment is returned to its proper storage area.
  - A) Lighting instruments hung on racks according to the labels.
  - B) Multi cables neatly coiled on rails and grids.
  - C) Color and templates are returned to storage area (Lamp storage).
  - D) Running lights are returned to storage area in lamp cabinet in amp room.
  - E) Gel frames, AC cords, barn doors and top hats are returned to cage storage in spine.
  
- 7) Lighting fixtures hung for table lighting and/or as running lights are removed and returned to amp room cabinet bottom shelf.

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- 8) Broken units, cables and accessories are tagged with description of problem and theatre and handed over to the ACPA production person on duty.
- 9) Stage Electrics are restored to rep plot and unused pigtails are tied in loose half hitch and draped over raceway.
- 10) All 6K-breaker distribution boxes used in catwalks are placed back in storage area in the follow spot booth.
- 11) Work lights consist of two Broads on 1<sup>st</sup> electric, two Broads on 2<sup>nd</sup> Electric, Two scoops on 3<sup>rd</sup> electric plugged into Non-dims, functioning as work lights. There is also 1 scoop on each midrail and 2 scoops in the front of house.
- 12) Instrument racks are neatly stored stage left.
- 13) Drop boxes are disconnected and put away on rack.

#### FRONT OF HOUSE

- 1) Color is removed and returned to lamp storage.
- 2) Cable is properly dressed and not all over the catwalk floor or dangling from electrics.
- 3) Cable, twofers and other accessories are removed and put back in cage.
- 4) Instruments all have safeties attached.
- 5) Any additional instruments added are struck and returned to their proper storage area.

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- 6) See FOH inventory for exact inventory and proper storage location for theatre.
- 7) Rep plot is restored (units labeled R119/05) and all unused instruments are unplugged and hung on top pipe.
- 8) Box booms are to be left with circuits unplugged in the catwalks only.

#### MISC. LIGHTING

1. Restore c-clamps tightly on to strip lights and put in storage area in lower rehearsal.

#### FOLLOWSPOT BOOTH

- 1) Dimmer controlled lights are turned off.
- 2) All trash removed and brought down and put in stage trashcans.
- 3) Two headsets and belt packs are placed on clear-com hangers with cables neatly coiled.
- 4) Follow spot time log is filled in.

**The client is financially responsible for ACPA  
equipment that is damaged or lost.**