

**Client Internet Service:** Internet service (in limited areas of the facility) is available to our clients with certain understandings:

- 1) Clients must request service **in writing** at least one week before Internet service is needed for their production. The email, letter/fax should be addressed to the Production Department.
- 2) Wireless Internet Access is currently available in the following areas:
  - A: Atwood: stage, dressing rooms 222 and 223, downstairs dressing rooms.
  - B: Discovery: stage, downstairs dressing rooms.
  - C: Sydney Laurence: stage, upstairs dressing room and actors lounge, downstairs dressing rooms.
- 3) Wired service is available only in rooms 222, 223, 122 (Atwood Production Room downstairs) and 129 (Atwood Actors Lounge).
- 4) There is a \$50.00/week fee per Internet box installed with a \$25.00 fee per hook up. Wireless service is also available for \$50.00 a week with a \$25.00 hook up fee.
- 5) If a client's request is not sent in by the deadline above but then service is Requested; the Production Department will need 48 hours to establish Internet service for the client if this is possible due to scheduling. An additional charge of \$100 will be levied for this late request.

Please call the Mark Florez at 263-2942 if questions.