

Alaska Center for the Performing Arts
Rental Rates effective July 1, 2011

Rates are subject to change without notification

PERFORMANCES

			<i>Non-Profit</i>	<i>Commercial</i>
Atwood Concert Hall	Fri-Sat	8am-Midnight	\$1,870	\$3,097*
Atwood Concert Hall	Sun-Thurs	8am-Midnight	\$1,700	\$3,097*
Discovery Theatre	Fri-Sat	8am-Midnight	\$730	\$1,244*
Discovery Theatre	Sun-Thurs	8am-Midnight	\$672	\$1,244*
Sydney Laurence Theatre	Fri-Sat	8am-Midnight	\$467	\$ 772*
Sydney Laurence Theatre	Sun-Thurs	8am-Midnight	\$421	\$ 772*
Elvera Voth Hall	Mon-Sun	8am-Midnight	\$329	\$329
Skybridge	Mon-Sun	8am-Midnight	\$334	\$334
Patron's Lounge	Mon-Sun	8am-Midnight	\$167	\$167

***Or 12.5% of gross ticket sales, whichever is the greater amount.**

-Rental Rates for Extra Performances, School Shows, Dark Days, Rehearsals, etc. on page 4-

-Lobby Space Information on page 5-

SPECIAL NOTES

1. A minimum of two (2) hours must separate scheduled performances and any Event that is using a public space adjacent to the theatre.
2. Lobby spaces will not be rented when both a matinee and evening performance have been scheduled on the same day in any theatre.
3. If the Discovery Theatre and Sydney Laurence Theatre are both in use, then the Carr/Gottstein Lobby will not be available for rent for a separate activity.
4. All lobby setups must conform to quality standards established by ACPA. All tables placed in the lobbies must have tablecloths and skirts which will be provided under normal circumstances. If tables are to be used for food or beverage.
5. ACPA requires all Users to provide proof of insurance coverage as outlined in User Agreement (page 3, section N of User Agreement).
6. If a caterer is used, they must be approved by ACPA Inc. in advance (see page 15).
7. A qualified crew must be provided at the expense of the User if sound or lights are needed for the event.
8. A Stage Manager is required for events unless waived by ACPA Inc..
9. A minimum cleaning fee of \$500.00 will be charged if Event activities warrant (see page 2, section H of the User Agreement).

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EXTRA PERFORMANCES—SAME DAY

	<i>Non-Profit</i>	<i>Commercial</i>
Atwood	\$888	\$1,350*
Discovery	\$432	\$537*
Sydney Laurence	\$223	\$339*
Voth	\$106	\$106*

SCHOOL PERFORMANCES—BUSSED YOUTH DURING THE DAY

Atwood	\$888	\$1,350*
Discovery	\$432	\$537*
Sydney Laurence	\$223	\$339*

OPEN REHEARSAL—INVITED DRESS

Atwood	(max 300 patrons)	8am-Midnight	\$888	\$1,145
Discovery	(max 100 patrons)	8am-Midnight	\$537	\$667
Sydney Laurence	(max 50 patrons)	8am-Midnight	\$287	\$432

REHEARSALS & TECHNICAL WORK

Atwood	8am-Midnight	\$713	\$1,010
Discovery	8am-Midnight	\$421	\$543
Sydney Laurence	8am-Midnight	\$199	\$339
Voth Hall	8am-Midnight	\$156	\$156

DARK DAYS

Atwood	\$677	\$964
Discovery	\$398	\$514
Sydney Laurence	\$170	\$321
Voth Hall	\$106	\$106

OVERTIME USE *Overtime is charged as follows for any portion of an hour which goes after Midnight or before 8 AM*

Atwood	\$145/hr	\$205hr
Discovery	\$117/hr	\$145/hr
Sydney Laurence	\$88/hr	\$117/hr
Voth Hall	\$78/hr	\$78hr
Skybridge	\$80/hr	\$80/hr

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LOBBY/PUBLIC USE SPACE RENTAL FEES

Lorene Harrison Lobby (one level plus street level) 4 hour minimum	\$146/hr	Remaining Levels	\$88/hr
Carr/Gottstein Lobby (one level plus street level) 4 hour minimum	\$146/hr	Remaining Levels	\$88/hr
Overtime (before 8 AM and after 12 AM)			\$106/hr
Patron's Lounge (capacity 50)			\$167/Event
Cleaning Deposit (refundable)	\$500	If Additional Cleaning Needed	\$26/hr
Reception in conjunction with the rental of a performing space with a 4/hr period	\$292		

VOTH HALL SPECIAL FEES

Voth Audio Fee	-ACPA staff will set up simple wired mic w/playback-	\$50
Theatrical Lighting Fee	-If lighting plot is changed from set plot (qualified crew required)-	\$50

ADDITIONAL DRESSING ROOMS

Atwood Concert Hall	\$53 per side/week
Discovery Theatre	\$21 per side/week
Sydney Laurence Theatre	\$21 per side/week

EQUIPMENT INCLUDED IN RENTAL

		Quantity
Atwood Concert Hall	6-ft tables with full linen (skirted ONLY for food and beverage service)	(6)
Discovery Theatre	6-ft tables with full linen (skirted ONLY for food and beverage service)	(4)
Sydney Laurence Theatre	6-ft tables with full linen (skirted ONLY for food and beverage service)	(2)
Voth Hall	Chairs; 4-ft, 6-ft & 8ft rectangle tables, easels, mirrors	TBD
Voth Hall, cont'd	High Top and Short Cocktail Tables	(4) of each



VOLUME USE DISCOUNTS

Nonprofit Organizations who rent space on a flat rate basis (i.e., not the block rate) can accrue additional savings depending on the total value of the rental contract.

Total Value of rental contract discount

\$ 5,459 - 11,129	10%
11,130 - 16,694	13.75%
16,695 - 22,259	17.50%
22,260 - 27,824	21.25%
27,825 & up	25%

RENTAL DEPOSITS

A rental deposit is due upon signing the User Agreement contract. If tickets are sold for the Event, 50% of the total estimated rental charges will be due; if no tickets are being sold, the deposit will be 100% of total estimated charges. Dependent upon the nature of the Event, ACPA may require an additional damage / cleaning deposit. If an Event is contracted less than 45 days out from the date of the Event, 100% rental is required.

Refund amounts of the rental deposit when User cancels the Event:

Less than 120 days	No refund
Over 120 days	50% refund

PENALTIES: A 5 percent (5%) rent surcharge shall be levied on a per Event basis on those users that do not give ACPA an accurate written schedule of their facility activities within five (5) business days of the first scheduled day of use. Changes to Event type with less than 24 hours notice to the Director of Client Services may be charged at a rate of two times the rate of the Event type.

SUMMARY OF USER TICKETING FEES FOR ACPA EVENTS

\$1.00 per paid single ticket with a non-refundable minimum due in advance

- 1) Atwood Concert Hall minimum: \$550.00
- 2) Discovery Theatre minimum: \$210.00
- 3) Sydney Laurence Theatre minimum: \$80.00
- 4) Voth Hall/Skybridge/other minimum: \$50.00

\$0.25 per complimentary ticket

\$0.50 per ticket returned by promoter to CenterTix for public sale

\$1.00 per flex subscription ticket sold by User

\$0.25 per fixed subscription ticket sold by User

\$3.00 MOA fee per paid ticket (both single and subscription) sold by User*

Service charge per single ticket sold by User**

Plus reimburse bank fees associated with CenterTix ticket sales(currently 2.6% ,increase to 2.9% for events occurring after 1/1/12)

Plus applicable miscellaneous fees***

* MOA fee is a Municipality of Anchorage fee which is collected on behalf of the Municipality by ACPA. This fee is not collected for complimentary tickets or for tickets to be used by youth (ages 18 and younger).

** Service charge is 8% of the ticket price rounded up to the nearest quarter with a \$5.00 maximum. Service charges are collected per ticket for each single ticket sold. Subscription tickets are exempt from this service charge.

*** Miscellaneous Ticketing Fees

- 1) \$200.00 rush setup fee per Event if tickets are required less than 7 calendar days after the complete CenterTix Ticket Setup Form is submitted to CenterTix
- 2) \$100.00 plus \$50.00 per hour of labor for changes made to an Event after it has been submitted to CenterTix (does not apply to additional discounts which can be added free of charge provided 24 hour written notice as well as associated coupons and promotional materials are provided and **approved** in advance)
- 3) Cancellation fees are paid per cancelled performance. The cancellation fee is the total ticketing fees accrued by the User for the performance at the time it was cancelled. Please note: Rescheduling a performance is treated as a cancellation and a new build with regard to User ticket fees.

***Current rate subject to change without notice.